**SECURITY GUARD COVER LETTER**

**[Today’s Date]  
  
[Hiring Manager’s Name]**  
123 Company Address  
(xxx) xxx-xxxx

Dear **[Mr./Ms./Mrs.] [Hiring Manager’s Last Name]**,

As an aspiring and motivated security guard, I was thrilled to see ABC Security recently advertise on their website for a Senior Security Guard position. Please kindly accept this application from a highly resourceful and skilled security professional who is adept in driving efficiencies, devising safety, maintaining security, loss prevention procedures, and enhancing existing company assets.

I’m currently employed with Carter-William Hospital as the Senior Security Guard, where I’m responsible for monitoring, maintaining, and ensuring the safety of a 400+ room hospital compound. I’ve successfully managed the scheduling for my security team, leading to an average annual payroll savings of $6000, as well as mentoring and providing proper defence training.

I’m confident that my experience in handling emergency situations, theft prevention, and identifying potential security threats will more than meet your expectations.

To further support your base requirements, I can bring a determined and enthusiastic perspective to this position. I take direction well but am also capable of working independently. Additionally, I possess certifications in both first aid and CPR.

My resume is enclosed for your consideration. I firmly believe that I would be an asset to the ABC Security team and would very much appreciate the opportunity to discuss how my experience and certifications could contribute to your firm.

Sincerely,

**[Your name]**